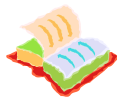
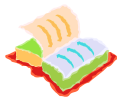
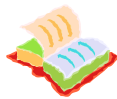




CENTRAL DAUPHIN SCHOOL DISTRICT
Office of Curriculum, Instruction, and Assessment

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Parent Involvement Policy - Title I Grant



Each of the bolded items below are on the **Title I District/School Parent Involvement Policy Checklist-Required Components**.

- 1. The policy describes how parents will be involved in the planning, review and improvement of the district/school's Parent Involvement Policy.**
 - Parents will be involved in decisions on how to use set-aside funds.
 - Survey asking for parent input on Title I instruction, programs, etc. will be provided. Surveys will be provided to parents in Title I schools in March. Results will determine how to use parent involvement set-aside funds (1%) and will be utilized in the needs assessment in the subsequent year.

- 2. The Policy states than an annual meeting will be held to inform parents of the district/school's participation in the Title program and to explain the requirements of the program and their right to be involved.**
 - Title I buildings will hold meetings to explain Title I and allow time to meet with specialists from individual buildings to encourage questions and feedback from parents.
 - The Parent Involvement Policy will be posted on the website and on building eBackPacks.

- 3. The Policy states that parent meetings, including parent conferences, will be held at different times during the day.**
 - Parent meetings are typically scheduled in the evenings to accommodate work schedules.
 - Conferences, either with the classroom teacher and Title I teacher or Title I teacher alone, are offered throughout a school year; and can be scheduled after school on other days; phone conferences are also honored as requested.



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- 4. The Policy states that Title I funds may be used to pay reasonable and necessary expenses associated with parent involvement activities, including transportation, childcare, or home visit expenses to enable parents to participate in district/school-related meetings and training sessions.**
 - Parent involvement expenses will be funded through Title I grant set-aside funds.
 - LEA will apply information gathered through parent involvement surveys to develop Title I application for the following year.

- 5. The Policy describes how parents will be involved in the planning, review, and improvement of the district/school's Title I program.**
 - Parent Discussion Groups held periodically during the school year at individual buildings; present it as an opportunity to dialogue about Title I; provide incentives to attend (e.g. free materials for parents, food, provide child care). Every effort will be made to involve a variety of parents.
 - Include survey results and make sure input is included in narratives of the consolidated grant application.

- 6. The Policy describes how the school involves parents in the joint development of the School wide Program Plan under Section 1114. *Applies only to Title I schools operating a School wide Program.***
 - Schools with 40% or more of their student population that qualify for free/reduced lunch will function as a school-wide model and follow the PDE guidelines to develop/review their plans. All Title I schools in the CDSD are School wide Programs.

- 7. The Policy describes how the school involves parents in the joint development of the School wide Program Plan under Section 1116. *Applies only to Title I schools identified for School Improvement.***
 - No Title I schools are identified for School Improvement.

- 8. The Policy describes how the district/school will provide parents of participating children with timely information about the Title I program.**
 - Greater use of websites both district and building
 - Training for reading staff on developing web pages
 - Information sheets (of material on websites) for parents without computer access
 - All communication will be free of educational jargon.
 - Communication will be translated into a language parents can understand
 - Parent involvement policy will be posted in the building eBackPacks.



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- 9. The Policy describes how the district/school will provide parents of participating children with a description and explanation of the curriculum in use at the district/school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.**
- Curriculum summary (with explanation), examples of academic assessments/progress monitoring, explanations of proficiency levels could be presented/displayed as part of annual meeting.
 - Packets describing the materials above will be distributed to parents who did not attend annual meeting at another time (e.g. conferences).
 - Ensure that the teachers have the staff development needed such as state standards, state and local assessments, the requirements of Title I, how to monitor a child's progress and working and working with educators to improve a child's achievement.
 - Items on survey will identify topics for possible staff development for parents and teachers
- 10. The Policy describes how the district/school will provide assistance to parents in understanding the State's academic content standards and student achievement standards, local academic assessments and how to monitor a child's progress and work with teachers to improve the achievement of their children.**
- Include state standards/related to district curriculum on district website
 - Discuss as part of topics covered at annual meeting
 - Provide parents information on PDE website
 - Conduct workshop including classroom teachers on how to work as a team (parent, teacher, Title I teacher) to facilitate child's learning
- 11. The Policy states that the district/school will provide, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.**
- Parent conferences
 - RtII meetings
 - Title 1 parent nights
 - Phone conversations/emails
 - Parent Discussion Groups
- 12. The Policy states that a school-parent compact was jointly developed with parents and the compact outlines how parents, the entire school staff and students will share in the responsibility for improved student achievement.**
- School-wide committee receiving input from parents, classroom teachers, Title I teachers, and students to develop new Home-School compact yearly. The compact will be posted on the building eBackPack



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- 13. The Policy describes how the district/school provides materials and training to help parents to work with their children to improve their children’s achievement, such as literacy training and using technology, as appropriate, to foster parent involvement.**
- Title I Workshops are scattered throughout the year (e.g. read-aloud; how to develop ORF, presentation of reading software, Following the Leader); parents would be informed at beginning of the year when these sessions would be held; well publicized; incentives for attending.
 - Title I parent involvement set-aside funds will be used to fund events.
 - Parents will be referred to local agencies for literacy training if requested.
 - Parents will be invited to participate in training sessions with professional staff if requested.
- 14. The policy requires that districts and schools will build strong parent involvement through the education of all staff with the assistance of parents. The value of parent contributions and the importance of communicating and working with parents as equal partners will be the focus.**
- School PTA meetings and Parent Advisory Committee Meetings, Strategic Planning Committee, District Task Force Committee
- 15. The policy requires a Title I parent information timeline.**
- September – Open House meetings
 - October/November –School Back-to-School meetings
 - November/January – Conferences hosted
 - November, January, March, June – Report Cards sent home with conferences per request
 - During November or December-District Parent-Representative meeting.
 - End of November/End of January/ End of March –Parent/Family Nights to include Annual Title I parent night information
 - Parent discussion groups will be held periodically throughout the year
 - March– Survey for feedback about the effectiveness of parent involvement program
 - April – District Parent Representative Meeting-Surveys reviewed and used to assess needs for subsequent year

Updated November 2015