

CENTRAL DAUPHIN SCHOOL DISTRICT

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Central Dauphin School District

Volunteer Badging Procedure

Pa. Act 153- 2014 requires that all volunteers that have direct contact with children (act in lieu of a parent or provide care, supervision, guidance or control of children or have routine interaction with children) are required to obtain the following clearances every 60 months.

1. Pa State Police (PSP) report of criminal history.
2. Department of Human Services (DHS) child abuse clearance history.
3. A federal criminal history (FBI).
 - a. A FBI check is not required if you are not being paid **AND**
 - b. The volunteer has been a Pennsylvania resident for the past 10 years.

Volunteers who are not required to obtain a FBI clearance must swear or affirm in writing they are not disqualified from service based on a conviction of an offense listed below. A sample affidavit can be found on the Central Dauphin School District website

Chapter 25	(relating to criminal homicide)
Section 2702	(relating to aggravated assault)
Section 2709	(relating to stalking)
Section 2901	(relating to kidnapping)
Section 2902	(relating to unlawful restraint)
Section 3121	(relating to rape)
Section 3122.1	(relating to statutory sexual assault)
Section 3123	(relating to involuntary deviate sexual intercourse)
Section 3124.1	(relating to sexual assault)
Section 3125	(relating to aggravated indecent assault)
Section 3126	(relating to indecent assault)
Section 3127	(relating to indecent exposure)
Section 4302	(relating to incest)
Section 4303	(relating to concealing death of child)
Section 4304	(relating to endangering welfare of children)
Section 4305	(relating to dealing in infant children)
Section 5902(b)	(relating to prostitution and related offenses)
Section 5903(c) (d)	(relating to obscene and other sexual material and performances)
Section 6301	(relating to corruption of minors)
Section 6312	(relating to sexual abuse of children), or an equivalent crime under Federal law or the law of another state.

- A person convicted of a felony offense under Act 64-1972 (relating to the controlled substance, drug device and cosmetic act) committed within the past five years.
- Have been named as a perpetrator of a founded report of child abuse within the past five (5) years or have been convicted of any of the crimes listed above or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its

territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

Central Dauphin School District has determined the following activities that involve parents; family and community act as volunteers and are required to provide clearances. Every attempt has been made to make this list inclusive, if in doubt contact the Director of Safety and Security or Director of Human Resources.

- All field trip chaperones
- Athletic activities
- Summer sports camps
- Unpaid coaching
- Play or musical related activities
- Band Volunteers
- Class volunteer/instructional aid

Once clearances have been obtained, the volunteer will call 717-545-4703 extension 422 and leave a name and contact number for someone to contact you to arrange an appointment for the original documents to be reviewed by the Central Dauphin School District Police (CDSDP) and instructions on how to obtain a Central Dauphin School District provided Volunteer Badge. The volunteer will keep the original documents.

If a volunteer is arrested for or convicted of an offense that would constitute grounds for denying participation in a program, activity or service, or is named as a perpetrator in a founded or indicated report, the volunteer must provide the administrator (Director of Safety and Security) or the their designee with written notice not later than 72 hours after the arrest, conviction or notification that the person has been listed as a perpetrator in the statewide database.

A volunteer who willfully fails to disclose information as required above commits a misdemeanor of the third degree and shall be subject to arrest, termination or denial of volunteer position.

Wearing of Badges

Central Dauphin School District issued ID badges must be worn and at volunteer activities both inside and outside of the school in a visible manner such as:

- On a lapel pocket
- At the waist or on a belt
- On a lanyard worn around the neck

Attached is the Frequently asked Question sheet or you can click on http://keepkidssafe.pa.gov/cs/groups/webcontent/documents/document/C_135249.pdf