



Donation Request Letter

May 24, 2019

Hello!

Your neighborhood is beginning to plan for the annual **National Night Out** campaign. We are reaching out today for your support at the local level. National Night Out will feature lots of family activities. Details are as follows.

Date: Tuesday, August 6, 2019

Time: 6 – 8 pm

Location: South Hanover Township, 161 Patriot Way, Hershey, PA 17033

Purpose: To promote police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live.

Expected attendance: This is our 2nd **multi-Township event** and we are excited to unite our residents and communities. Last year was so much fun and despite the weather, we had a fabulous turnout!

Our request: We are looking for any donations to help the event be amazing. We will need food, condiments, paper products, monetary donations, prizes for the kids, etc. This is a free event for the community and none of the items at the event will be for a fee.

In addition to donations, we are looking for companies/ businesses that would want to set up a fun activity/ game/ event geared towards children. You will have a table/ booth/ designated area for your event or activity. Your donation is tax deductible.

Recognition: All businesses that are part of the event will be advertised on our NNO banners at the event. (They may also be included in advertising of the event).

Your support would be greatly appreciated. Please contact Jeannette Zimmerman, by email asst.par.dir@westhanover.com or by phone 717.724.0083 with any questions. We are excited about the positive impact National Night Out has on our communities.

Sincerely,
The Hanovers

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